

PLAN *in* LOVE

# WEDDING PLANNING *checklist*

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# WEDDING PLANNING CHECKLIST

## 12+ MONTHS OUT

- Establish a budget
- Set 2-3 preferred dates for wedding
- Create your guest list
- Hire a wedding planner or consultant
- Begin vendor research
- Book your venue & catering
- Create a weather backup plan

## 11+ MONTHS OUT

- Determine wedding style & colors
- Propose to your wedding party
- Hire vendors
- Shop for wedding dresses, suits & accessories

## 9+ MONTHS OUT

- Schedule your engagement shoot
- Send save-the-date cards [free stationery]
- Create a gift registry
- Plan pre-wedding parties
- Shop for pre-wedding event outfits
- Plan & book your honeymoon
- Renew or get passports if necessary

## 8+ MONTHS OUT

- Book your hair & makeup trial
- Reserve hotel room blocks
- Book transportations
- Finalize vendor hires
- Make childcare arrangements or book entertainment for your guests' kids

## 6+ MONTHS OUT

- Consider premarital counseling
- Purchase wedding rings
- Purchase gifts & misc items
- Schedule rehearsals & tastings

## 4+ MONTHS OUT

- Order wedding stationery & signs
- Hire a calligrapher, if desired
- Order wedding favors
- Sign up for dance lessons
- Review wedding music list

## 3+ MONTHS OUT

- Send out wedding invitations
- Write your vows
- Discuss ceremony details with the officiant
- Get a marriage license [check validity]
- Dress fitting
- Work on wedding toast and speeches
- Write your partner a day-of note & pack gift

## 4+ WEEKS OUT

- Finalize RSVP list
- Finalize menu selections
- Finalize details & payments vendors
- Finalize wedding day timeline
- Print day-of stationery
- Pick up marriage licence
- Final dress/suit fitting
- Break in your wedding shoes

## 1-2 WEEKS OUT

- Complete beauty routine
- Pack day-of essentials & emergency kits
- Pack necessary documents
- Pack for honeymoon
- Arrange snacks for getting-ready & for photo sessions
- Have attire steamed or pressed

## 12 TO 16+ MONTHS OUT

- Establish a budget
- Set 2-3 preferred dates for the wedding
- Create your guest lists for the day and evening
  - Gather guest addresses & contact information
  - Determine your wedding party
- Hire a wedding planner or consultant
- Collect ideas via Pinterest, blogs, or shows [[click for free mood boards](#)]
- Determine wedding style & colors
- Begin vendor research
- Schedule necessary time off from work
- Schedule venue tours
- Order save-the-dates [[click for free stationery](#)]
- Book key vendors
  - Secure your ceremony and reception venues
  - Secure wedding insurance (check expiry)
  - Book an officiant
  - Book a caterer
  - Order a wedding cake
  - Book a photographer and videographer
  - Book a musician for the ceremony
  - Book a live band and/or DJ for reception
  - Book an emcee
  - Book a florist and decorator
  - Book a day-of wedding coordinator (can be your planner)
- Create a weather backup plan



## 8 TO 10+ MONTHS OUT

- Send save-the-date cards
- Make your registry and wedding website
- Shop for wedding dresses and suits, and schedule fittings
- Shop formal wear for the wedding party and schedule fittings
- Purchase wedding attire accessories: veil, undergarments, jewelry, shoes
- Schedule your engagement shoot
- Book your hair and makeup team
- Schedule hair and makeup trial
- Plan and book your honeymoon
  - Renew or get passports if necessary
- Book hotel room blocks for you and your guests
- Book transportation for you and for guests
- Arrange brunch for the day after the wedding
- Create a gift registry
- Purchase wedding rings. Order engravings if desired.
- Order dresses for bridesmaids
- Select groomsmen suits
- Book rentals such as specialty chairs, linens, tables, chairs, AV, dance floors, draping, tents, etc.
- Book entertainment such as photo booth, live painting, flower cart, dessert cart, interactive food stations
- Make childcare arrangements and/or book entertainment for your guests' kids.
- Finalize vendor hires

## 3 TO 6+ MONTHS OUT

- Consider premarital counseling
- Order favors
- Purchase gifts for your partner, family and wedding party
- Purchase misc items:
  - cake topper
  - guest book, pens, card box
  - ring bearer pillow, flower girl baskets
  - hanger for your dress and a garter, flip flops, sunglasses
  - reserved seating charts, etc.
- Schedule pre-wedding parties
- Shop for pre-wedding outfits
- Schedule rehearsals & tastings
- Order wedding stationery and signs
- Hire a calligrapher, if desired
- Sign up for dance lessons
- First dress fitting
- Write your vows
- Discuss ceremony details with the officiant
- Write your partner a day-of note and pack a gift
- Work on wedding toast and speeches
- Send out wedding invitations
  - with RSVPs due 1 month before the wedding
- Send out rehearsal dinner invitations
- Get a marriage licence [check validity]
  - Complete name-change documents, if applicable

# 1 TO 2+ MONTHS OUT

- Provide a (play/do-not play) list for musicians
- Provide a priority shot list to your photographer and videographer
- Provide inspiration photos and wants/do not wants to your hair and makeup team
- Finalize RSVP list
- Finalize menu selections
- Finalize details with all vendors
- Finalize wedding program
- Print day-of stationery:
  - Welcome sign
  - hashtags
  - programs
  - menus
  - table numbers
  - place cards & seating chart
- Finalize the timeline and checklists for your wedding day
- Delegate wedding day duties
- Assign someone you fully trust to empty the money/gift card box
- Assemble favors, gift bags and/or welcome bags
- Pick up the marriage licence
- Final dress and suit fitting
  - Bring shoes and accessories for the full impact
- Confirm with your wedding party that they have their wedding attire ready
- Pay vendors in full

# 1 TO 3 WEEKS OUT

- Practice your vows out loud
- Pick up your wedding attires or have them delivered
- Break in wedding shoes
- Give your caterer/venue the final guest count, include vendors that are staying for more than 4 hours
- Check in with vendors and re-confirm everything
- Send wedding day timeline and contact list to vendors and wedding party
- Prepare any day-of payment and tip envelopes for vendors
- Pack for your honeymoon
- Complete beauty routine:
  - mani & pedi
  - haircut
  - hair color
  - eye brows
  - wax
  - spray tans
- Clean your rings
- Pack all wedding day essentials, necessary documents and emergency kits
- Check the weather forecast to prepare for any surprises
- Have attire steamed or pressed
- Arrange for snacks/lunch in your suites while getting ready
- Arrange refreshments for wedding party during photo session
- Print final wedding day timeline and checklists

# 1 DAY OUT TO THE WEDDING DAY

- Attend rehearsal dinner and bring your gifts
- Give gifts to your family and wedding party
- Deliver welcome bags to hotel
- Eat healthy meal & drink water
- Get a good night sleep
- Eat and stay hydrated
- Exchange notes with your partner
- Give maid of honour and best man the wedding bands to hold before the ceremony
- Get married!

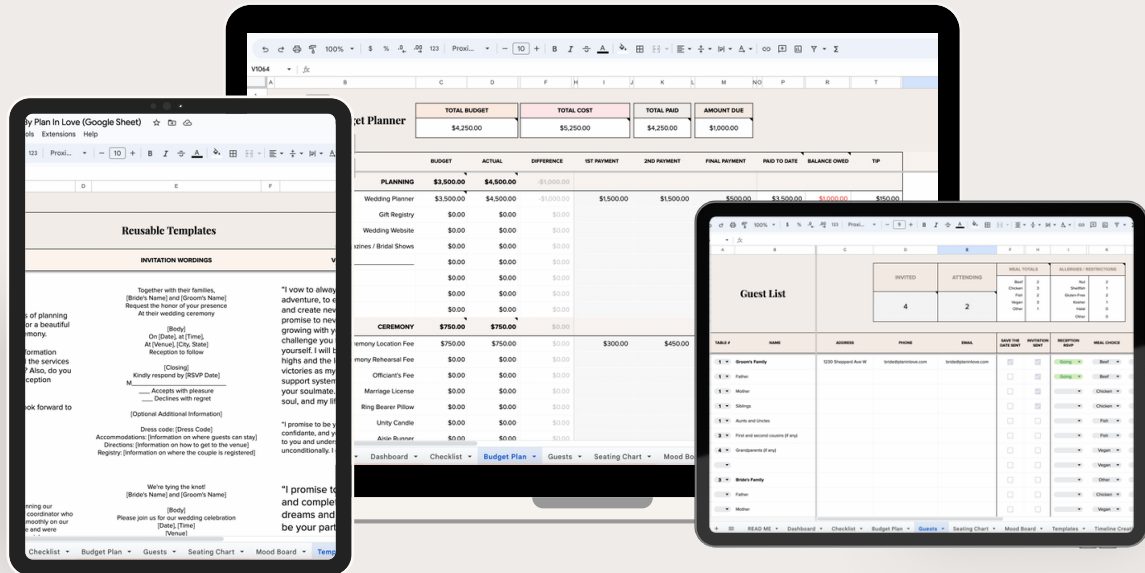


## AFTER THE WEDDING

- Return any rentals
- Have attire cleaned and preserved
- Write and send thank-you cards
- Leave vendor reviews
- Change names!

Want a more comprehensive planner & save time even more? Check out our ultimate planner below!

# All-In-One Premium Wedding Planner



## WHAT'S INCLUDED?

- Planning Checklist
- Wedding Timeline
- Master Timeline
- Automated Guests Manager
- Automated Budget Planner
- Seating Planner
- Wedding Schedule
- Wedding Itinerary
- Vendor List
- Vendors Comparison
- Mood Board Samples & Planner
- Emails to Vendor Templates
- Invitation Wording Templates
- Vow Examples
- Emergency Kit List
- Quick Checklists
- Bridal Shower Planner
- Post-Wedding Checklists
- Beauty Timeline Checklist
- Wedding Activities
- Honeymoon Packing Checklist
- Questions to Ask for Vendors
- Wedding Venue Questions
- Wedding Pack List
- Bridal Shower Checklist
- Maid Of Honor Duties Checklist
- Groom's Checklist
- Best Man's Duties Checklist
- Emergency Contact List
- Emergency Kit Checklist
- Wedding Registry Checklist
- Attire Checklist
- Music Playlist Planner
- Music Playlist Ideas
- Photo Shot List
- Wedding Stationery Checklist
- Floral & Decor Planning Checklist
- Wedding Cake Checklist
- Name Change Checklist
- Wedding Week Of Calendar
- Monthly Calendar

**UPGRADE NOW**



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[www.planinlove.com](http://www.planinlove.com) ◦ [hi@planinlove.com](mailto:hi@planinlove.com)

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